

West Lafayette Elementary School

Early/Emergency Dismissal Plan Form

2021-2022

Please complete the following information so that we may be able to safely and efficiently dismiss all students in the event of an early/emergency dismissal. This information will be kept by your child's teacher. Please contact him/her should you have any changes during the year.

Child's Name _____ **Teacher** _____
(Last, First)

WLES Siblings: _____

(name and teacher) _____

Check **one** dismissal option (check the appropriate box):

- Bus Rider** - My child will ride the bus they typically ride and will utilize their normal bus stop. An adult **must** be present for kindergarten students to exit the bus.

Bus Color _____

- Car Rider** - My child will be picked up in the car rider line. Either myself or my designee will wait in the car line with my child's name written on a paper placed on the passenger-side dashboard so as to alert staff.
- Walker/Bike Rider** - My child should be dismissed as a walker at Door 6. Either myself or my designee will meet them at Door 6. An adult **must** meet them at Door 6. Supervisors will be on hand to assist.
- Mini-Bus Rider** - My child should ride the mini-bus to their regularly scheduled private after-school care facility (Brookshire, Purdue Early Care, or Just Us Kids).

****Please mark a second option if the private centers are not able to provide transportation. You will be notified if this is the case.**

***Note** - There will be **NO Just Us Kids at School** in the event of an early dismissal.

Those designated to pick-up my child during an early/emergency dismissal, *including parents*: (Please inform designees that identification will be required. These should be those who live locally.)

Name	Relationship to child	Reliable contact information

Completed by: _____ Date: _____